

# How to change the extension password

Applies to VoipNow 3 and higher!

This article explains how to modify the password of a phone terminal extension on a VoipNow server.

## Step-by-step guide

If the phone password is by default the extension account's web interface login password, you can change it by taking the following steps:

**STEP 1:** Log in to the VoipNow web interface with your login and password.

**STEP 2:** Go to **Extensions** in the main menu and then select your phone terminal extension from the list.

**STEP 3:** Click on **Edit extension** in **Telephony** section. Enter the new password in the **Password** and **Confirm password** fields.

Note that you need to change the password on the devices registered on the current extension.



In case the phone devices are configured using the provisioning system, make sure the configuration files are regenerated after changing the password.

## Related articles

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- [How to Allow 4PSA Access to the Server](#)
- [How to install sngrep on your VoipNow server](#)
- [Understanding and blocking ghost calls](#)
- [How to properly set the timezone](#)