

# Manage Network Access

This page contains instructions on how you can manage network access in VoipNow.

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## Overview

To reach the **System Authentication** page, go the **Unified Communications** in the side menu and click the [System Authentication](#) icon under the **Monitoring** area. All preferences included here apply to all system users.

There are two policy types:

- **Deny:** According to this policy, the administrator is not allowed to log in to the VoipNow interface if their computer IP is included in the **Deny** list. All the other IPs that are not included in the **Deny** list can access the interface using the administrator account.
- **Allow:** According to this policy, the administrator can only log in to the VoipNow interface if their computer IP address is included in the Allow list. All the other IPs that are not included in the **Allow** list cannot access the interface using the administrator account.

## Allow or deny network

**To add allowed or denied networks to the system:**

1. Click the [Access](#) icon in the **Tools** area.
2. From the drop-down list, choose to allow or deny access for subnet or IP address. Specify if you want to allow or to deny access for the subnet or IP address filled in the first text box. Use the second text box to specify the position of the address inside the networks list.
3. Add several subnet or IP addresses. Use the **+/-** buttons to add several subnet or IP addresses at the same time.
4. Click **OK** to add the IP(s) to the **Allow/Deny** list. To go back to the previous page without submitting the changes, click **Cancel**.


## Remove networks

**To remove a network:**

1. Select the network from the table and click the [Remove selected](#) link on top of the table.
2. To finalize the removal, click **OK**. To return to the previous page without removing the network, click **Cancel**.

## Search for network

You can filter networks by name:

1. Enter the name of the template in the text box located at the top of the table.
2. Click the  [Search](#) button. The system will remember the search criteria when a new search is performed and even after the user logs out.

## Reorder networks in table

All networks added to the system are displayed in a table showing the following columns:

- **N:** The network's order number.
- **A:** The network's permission: allowed/denied.
- **P:** Change the position of a certain network inside the list using the up/down icons.
- **IP:** The network's IP address.
- **Mask:** The network's subnet mask.

When you change the order of networks in the table, VoipNow displays the number of changes you have performed reminding you to save them before leaving the page. In the top left corner of the network list, VoipNow displays <x> changes pending in the rules order. Click the [Apply changes](#) link to save the changes you have performed in the network list.

Related Topics

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