Initial Configuration

This page describes how to set up your first VoipNow login.

Access details

Address

Once you have completed the installation of VoipNow, access the following address in the browser: https://your.server.ip

If your .server.ip resolves to a host name, you can also access the online interface by entering https://your_hostname.

Login

In order to use the product, you must agree to the End User License Agreement (EULA).
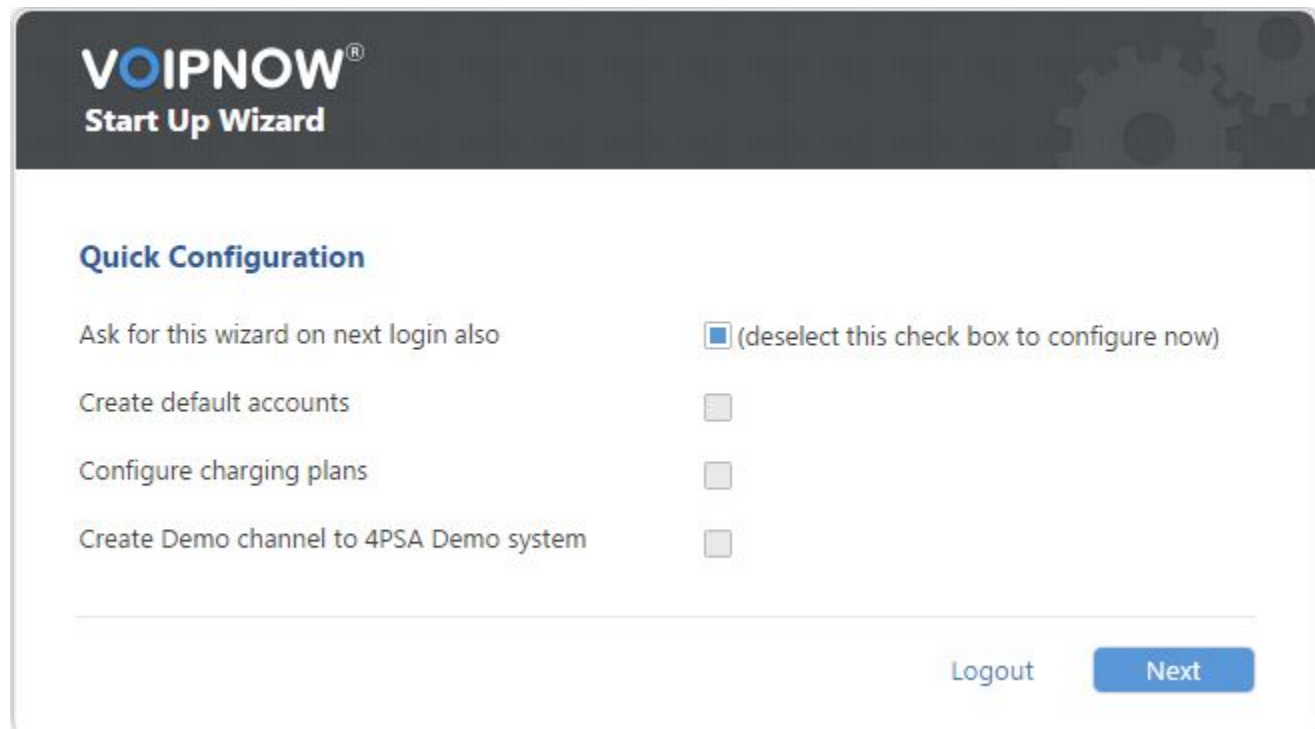
Your first login is **admin** and your password is **welcome**.

You will also be required to provide a **license key**.

Click the **Browse** button and choose the license key file provided with VoipNow. If the license file is valid, you are redirected to the VoipNow **System Configuration Wizard** page.

Initial settings

In the VoipNow **System Configuration Wizard** page, you need to fill in the required contact information, set up your first accounts, charging plans as well as the 4PSA SIP demo channel.

System configuration wizard

This area allows you to set up the necessary contact information as detailed below:

- Administrator password
- Confirm administrator password
- Administrator email

Password Change

⚠️ We strongly advise you to change the original **welcome** login password to a strong password.

Automatic configuration

This area is designed for you to set up your default accounts, charging plans and 4PSA demo channel.

- **Ask for this wizard on next login also:** Select this option to be able to configure your system later on. ⚠️ Do not select this option if you want VoipNow System Configuration Wizard to configure the system now.
- **Create default client accounts:** Create a default service provider, organization, user and extension. The accounts will be created using a random password, which you can change at any point later on.
- **Create charging plans:** Create default **charging plans** to be used by the newly created service provider, organization, user and extension. These charging plans allow unlimited calling and should be modified when the system is put in production.
- **Create demo channel to 4PSA demo server:** Create **a SIP channel** that will point to the 4PSA demo server.

Navigation

In order to submit the information edited in the **System Configuration Wizard** page, simply click the **Next** button. This will redirect you to the VoipNow **System Configuration Wizard** report page similar to the one below.

Start Up Wizard Report

Default organization accounts were created

We added default **Service Provider**, **Organization** and **User** accounts to the system.
These were created with random passwords. If you want to change them or adjust the contact settings, you can reach any account by using the links available on the left side of the screen.
You can test the newly added extension by setting up your SIP phone with the following details:

System IP	10.150.57.239
Login	0003*001
Password	••••••••

Charging was configured on the system

Your system is able to bill customers according to their usage.

Demo charging plans were created

Demo charging plans were created for all customers. Be aware that these charging plans allow unlimited calling! You should modify them when you put the system on production.

Demo channel to 4PSA system was created

The Demo channel points to the 4PSA Demo system.
If you dial the number **4PSA-DEMO (4772)** from any extension on the system, you can listen to a welcome message.

You can abort the VoipNow **Start Up Wizard** by clicking the **Logout** button. This will take you back to the **VoipNow** login page.

In the **Admin contact information** page, you will be required to fill in a form that will allow you to use VoipNow.

At this point, you should start modifying the default **Unified Communications Zero Priority** settings.

For instance, the **Server sends emails from address** field is required, but it is recommended that you check the other fields as well.

Admin Contact Information

Company name *	Some Company
First name *	John
Last name *	Smith
Old password	******
Password	....
Confirm password	....
Phone *	555-555-555
Fax	555-555-555
Email *	johnsmith@somecompany.com
Address *	Some Street
City *	Some City
Postal/ZIP code *	555444
Country *	United States
Region *	Alabama
Time zone *	Pacific/Honolulu

Password is strong

Video tutorial

Watch the video below to learn how to customize the basic settings grouped under the **Zero Priority** area.

This is where you can change SIP preferences, settings related to fax or charging, as well as monitoring and integration so that they can better suit your use scenarios.

Related topics
Edit contact details

Set up the system