

# Manage Login Accounts

This page describes how VoipNow administrators can create account aliases that other people can use to log in and manage VoipNow. These account aliases are called login accounts.

- [Overview](#)
- [Create login accounts](#)
- [Disable login accounts](#)
- [Delete login accounts](#)
- [Related topics](#)

## Overview

The login account inherits the permissions of the legitimate Administrator, and has full access to their management levels. This setting is particularly useful for VoipNow Administrators who need to delegate management responsibilities or simply want to grant other people the same level of visibility over VoipNow's communication flows, administration, and users.

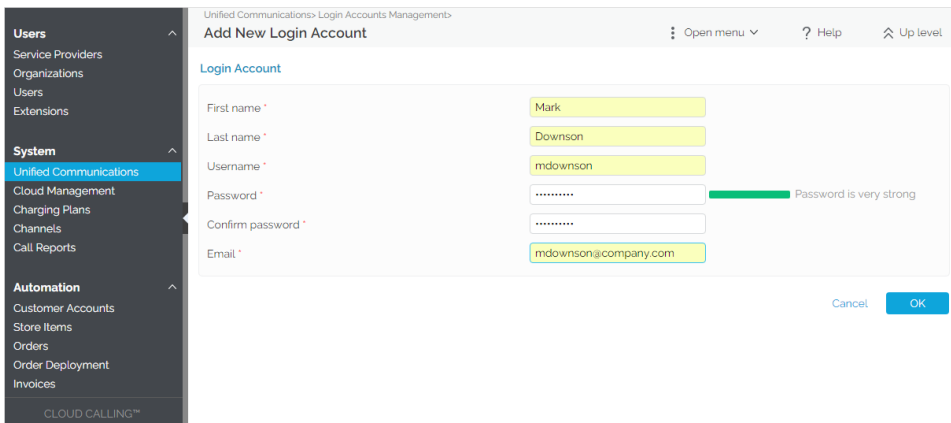
To create and manage login accounts, open VoipNow's web management interface. Go to **Unified Communications Settings Login Accounts** area. Click on the [Login Accounts](#) icon, and the **Login Accounts Management** page will open.

Please note that login accounts cannot edit or delete the Administrator's original account. However they can create and manage other login accounts, if necessary.

## Create login accounts

To create a login account:

1. Click on the **Add Login Accounts** button and fill in the required fields: First name, Last name, Username, Password, and Email address. Please note that the email address can contain characters from any official language script. Domain names that contain these special, so called non-ASCII, characters are called Internationalized Domain Names (IDNs). VoipNow supports [IDNs](#).



2. Ensure you've confirmed the password and click **OK** when you're done.

Once you've created the login account, pass the account credentials (username and password) to the person for whom you created the account. They will need them to be able to log in to the VoipNow web interface.

You can create as many login accounts as necessary.

All accounts are all listed in the **Login Accounts** table you can find at the bottom of the **Login Accounts Management** page.

For details on the web interface sessions of all the login accounts you have created, go to **Unified Communications Monitoring Web Interface Sessions**.

## Disable login accounts

If need to suspend management permissions for a "temporary administrator", you can simply disable their login account.

Users

Service Providers

Organizations

Users

Extensions

System

Unified Communications

Cloud Management

Charging Plans

Channels

Call Reports

Automation

Customer Accounts

Store Items

Orders

Order Deployment

Invoices

CLOUD CALLING™

Unified Communications>

Login Accounts Management

Open menu

Help

Up level

Tools

Add Login Accounts

Login Accounts


Search Show All


Show Columns Remove Selected

S	Name	Email	Updated
<input checked="" type="checkbox"/>	Mark Downson	mdownson@company.com	Jul 18, 2017 <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	ADMIN New Login 123 88	adminnewloginacc252@ireg.com	Jul 10, 2017 <input type="checkbox"/>
<input checked="" type="checkbox"/>	Login Account 1	bfbwuhv@hergni.com	Mar 15, 2017 <input type="checkbox"/>

3 accounts

Number of entries per page: 10 25 100

Go to the **Login Accounts** table and click the  icon under the **S** column. The icon shows the status of the account (**enabled/disabled**).

To reactivate the account, click on the  icon. This will allow login accounts to access VoipNow just like before.

## Delete login accounts

You can delete login accounts at any time. Just select the account from the **Login Accounts** table, then press the **Remove Selected** button on the top right.

## Related topics

[Service Provider's login accounts](#)