

# Creating, editing, removing a DNS template

Templates can be created in the **New DNS template** area of the **DNS Templates management** page of the respective client.

## Step-by-step guide

To add a DNS template, take the following steps:

1. Enter a name in the **Template name** text box.
2. Choose the type of the template by clicking the respective radio box. Here are your options:
  - **Forward** - a template for forward DNS zones
  - **Reverse** - a template for reverse DNS zones
  - **Reverse IPV6** - a template for reverse ipv6 DNS zones
  - **E.164** - a template for E.164 zones
3. Click **OK** when you're done.

In the page that opens, you can add DNS records by pressing the **Add DNS records** button. You can also add template IPs by pressing the **Template IPs** button.

To edit an existing server global DNS template, click its name.

To remove a DNS template, enable its corresponding checkbox and click the [Remove Selected](#) link. You can do this for multiple templates at the same time. You need to confirm this operation before the templates will be permanently deleted.